

SPEED POST

F.No. A-12024/1/2011-Admn
Government of India

MINISTRY OF HEAVY INDUSTRIES AND PUBLIC ENTERPRISES
DEPARTMENT OF HEAVY INDUSTRY



सत्यमेव जयते

Room No. 14, Udyog Bhawan
New Delhi-11011

Dated the 9th October 2014

To

M/s Dignus Services
1106, Padma Tower-I,
Rajendra Place
New Delhi-110008.

Subject: Award of contract for providing services of Data Entry Operators (DEO) & Stenographers on outsourced basis in the Department of Heavy Industry.

Sir/Madam,

In continuation of this Departments' earlier letter of even number dated 30th September 2014 on the above cited subject and consequent upon acceptance of all terms & conditions mentioned in this Department's TENDER DOCUMENT dated 25th July 2014 by your firm vide their letter no. DGS/ND/7419/2014 dated 7th October 2014, the undersigned is directed convey approval of the competent authority for awarding contract of outsourcing DEOs & Stenographers in this Department to your firm initially for a period of one year with effect from 10th October 2014. The contract may be extended further depending upon the satisfactory services to be provided by your firm.

2. In view of the above, you are requested to deploy 25 Data Entry Operators (DEOs) and 07 Stenographers on outsource basis in this Department immediately. You are further requested to submit the requisite details / documents in respect of all deployed persons as per terms of Tender Document.

3. This issues with approval of the competent Authority.

Yours faithfully

(Ajay Kumar Gaur)

Under Secretary to the Govt. of India
Tel.No.23061106

अजय कुमार गौर/AJAY KUMAR GAUR
अवर सचिव/Under Secretary
भारी उद्योग एवं सार्वजनिक उद्योग विभाग
Ministry of Heavy Industries & Public Enterprises
भारी उद्योग विभाग/Dept. of Heavy Industry
उद्योग भवन, नई दिल्ली
Udyog Bhawan, New Delhi

Issued
R. S. Gaur
9/10/14

अजय कुमार गौर
9/10/14