

No.D-14014/2/2015-GA  
Government of India  
Ministry of Heavy Industries and Public Enterprises  
Department of Heavy Industry  
(GA Section)

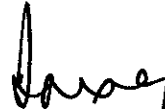
Udyog Bhavan, New Delhi-110011  
Dated 15<sup>th</sup> January, 2016.

TENDER NOTICE

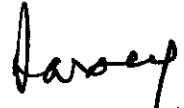
Subject: Contract for supply of Rubber stamps, Brass/plastic.

The undersigned is directed to invite sealed quotations for award of contract for supply of Rubber Stamps, Steel/Brass/Plastic Name plates etc. in the Department of Heavy Industry as given at Annexure. The tender offer in sealed covers should be submitted to the undersigned on or before 3.30 p.m. on 22/02/2016 in Room No.15, Udyog Bhavan. The tender will be opened at 4.00 p.m. on the same day. The earnest money deposit of Rs.2,000/- (Rupees two thousand only) in the form of DD/FDR in favour of DDO, Department of Heavy Industry, New Delhi may be enclosed with the quotations. The terms and conditions are as under:-

1. The contract will be initially for a period of one year which can be extended upto three years if the services provided by the firm are found satisfactory. This Department shall however, have the right to terminate the contract at any time without assigning any reasons therefor.
2. The contractor or his representative shall have to visit GA Section Room No.15, Udyog Bhavan, New Delhi on all working days for collecting orders.
3. No advance payment will be made in any case.
4. No request of escalation of rates would be entertained after approval of rates.
5. All the bills submitted by the successful tenderer would accompany with the work vouchers duly signed by the concerned officers/officials.
6. The quotation without EMD will not be entertained.
7. The quotation/rate with condition will not be entertained. Cutting/overwriting, if any should be countersigned/attested. If tax is required to be paid by the Department, it should be mentioned separately and clearly in the quotation. This should not be added to the basic rates but shown separately failing which no amount towards any tax will be paid.

  
सुशील कुमार सक्सेना/SUSHIL KUMAR SAXENA  
अवर सचिव/Under Secretary  
भारी उद्योग एवं लोक उद्योग मंत्रालय  
Ministry of Heavy Industries & Public Enterprises  
भारी उद्योग विभाग/Dept. of Heavy Industry  
उद्योग भवन, नई दिल्ली-110011  
Udyog Bhavan, New Delhi-110011

8. The successful bidder will have to deposit Rs.5,000/- (Rupees five thousand only) in advance as security deposit in the form of Bank Guarantee/FDR for a period of not less than one and half years in favour of DDO, DHI to be retained during the currency of the contract. The security deposit will be refundable only after successful completion of the contract. The security money will be forfeited if during the period of contract, the services of the contractor are found to be unsatisfactory in any respect or in the event of breach of contract by Contractor before the date of completion of the Contract.
9. If the work of tenderers is found unsatisfactory this Department at any time can terminate the contract without assigning any reasons therefor. This Department also reserves the right to reject any quotations(s) in full or in part without assigning any reasons therefor.



(S.K. Saxena)

Under Secretary to the Government of India

जुलाने कुमर हलकाने सुखाने मन्त्रालय  
अधीन सचिव/Under Secretary  
भारत सरकार के मंत्रालय  
Ministry of Heavy Industries & Public Enterprises  
भारत सरकार के मंत्रालय/Deptt. of Heavy Industry  
जुलाने मन्त्र, नई दिल्ली-110011  
Phone: 2300411

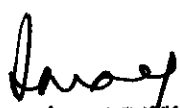
Encl: as above.

**Copy to:**

1. NIC for pasting the notice on the Government tender portal and official website of DHI.

Sl.No.	Description of Work	Rate in Rupees
1.	Ordinary Rubber Stanps (Bilingual/English/Hindi)	
2.	Self Inking Rubber Stamp – Rate per Stamp, rate per line	
3.	Ink refilling in self ink stamp	
4.	Ink refilling in compact stamp	
5.	Circular Stamp (with border around) – rate per stamp	
6.	Date Rubber Stamp/revolving Stamp with Date facility- Rate per stamp,	
7.	Computerize Compact Stamp	
8.	Brass Office Seal – Rate per seal	
9.	Plastic/Wooden name plates – Size rate per sq.inch.	
10.	Painting of letters (English/Hindi) on play card/Name Plates/Board etc. i) ½ inch, ¾ inch & 1 inch size ii) 1 inch to 2 inch size iii) More than 2 inch size	
11.	Painting of numbers on furniture etc. (per line of 20-22 letter of usual size upto 1 inch high)	
12.	Providing of Name plate made of 19 mm teak block/block board with teak wood moulding around lacquer polish base with brass letter in Hindi and English (Letter size 1.5 inch) rate per sq.inch.	
13.	Providing of Banner on cloth rate per mtr.	
14.	Framing of photographs (sample may be seen at 172E)	
15.	Steel Name Plate 6"x12" rate in sq.inch	
16.	Brass Name Plate engraved (rate in sq.inch)	
17.	Plastic Name Plate (rate in sq.inch)	

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 Ministry of Heavy Industries & Public Enterprises  
 भारी उद्योग विभाग/Deptt. of Heavy Industry  
 लक्ष्मी भवन, नई दिल्ली-110011  
 Laxmi Bhawan, New Delhi-110011